

**Feeding Laramie Valley Job Description and Application Details**  
**2022 AmeriCorps VISTA Summer Associate**  
**Meaningful work for Sustainable Community Food, Health and Wellness**

**Position:** Feeding Laramie Valley Kids Out to Lunch (KOTL) and Summer Activities Program

**Application Deadline:** For priority consideration, applications must be received no later than 11:00 p.m. Mountain Time, Friday, May 7, 2022. Contact [sandy@feedinglaramievalley.org](mailto:sandy@feedinglaramievalley.org) for late submission availability.

**Reports To:** Feeding Laramie Valley Kids Out to Lunch Coordinator, Sandy Moody

**Start & end dates:** Exact dates TBD – earliest possible start date is June 6, 2022  
Ability to commit to the entire 10-week season is essential with some holiday, weekend and/or evening work as required. Please talk with us about flexibility in scheduling for the summer.

**Position Overview:**

A Feeding Laramie Valley (FLV) Kids Out to Lunch Summer Associate (SA) will serve as a community-based activist and advocate for group and individual efforts to promote local food security and equity in Albany County, Wyoming. Kids Out to Lunch team members will play a key role in providing free lunch and daily activities to children 0-18 during the summer months when there are no school lunch programs and the season calls out for relaxed community sharing. This program is a daily, weekday event where families and kids of all ages come to our building to enjoy delicious, healthy and hot meals featuring local foods and produce. The Laramie Foster Grandparents assist with serving and interaction with the kids, Albany County Public Library conducts a story time, and community educators and KOTL team members plan fun and engaging activities. The position involves hands-on work in food service; working with children in your community; assistance with overall organizational operations and use of social media to promote the lunch program. KOTL program supports Feeding Laramie Valley's efforts to promote local food security and equity in Albany County, Wyoming.

**Responsibilities:**

The Feeding Laramie Valley KOTL team will take part in everything from menu planning, budget management, shopping, cleaning, cooking and serving food; to activity development, coordination, outreach and leadership. The FLV Summer Associates are expected to work closely with their primary supervisor, as part of a cooperative and supportive team, including being supportive and helping volunteers.

**Financial Stipend:** This 10-week position offers a bi-weekly living allowance of about \$575.00, choice of an end-of-service education award of about \$1,311.00 that can be used for school payments or federal loans, or cash stipend accrued at approximately \$345.00.

**Scheduling:** Monday-Friday 8:30 a.m. - 4:30 p.m.

Each 8-hour day includes a one-hour lunch break. Required, all-staff breakfast meetings are conducted once every two weeks with a start-time of 8:00 a.m. (earlier for those assigned to the meal prep team).

**Additional Requirements:**

All staff, interns and volunteers for FLV are subject to criminal record background checks.

**To Apply:**

Essay and interview required. If selected for an interview, two references are required.

Applicants are asked to write an essay of interest in the position, including any experiences with or interest in children's program, food service, community engagement, or social justice projects. In this essay, please describe why this position interests you, what relevant experience you may have, and why you would be a good fit for FLV. In addition, applicants may wish to include a statement on how they view this experience, enhancing their personal and professional goals. Related experience is not necessary; this would be an excellent opportunity for someone who is passionate about community service, hardworking, and willing to try something challenging yet rewarding!

**For More Information and to Apply:**

Either [apply online through the Feeding Laramie Valley website jobs page](#), or please email the essay and complete contact information to the KOTL Coordinator, Sandy Moody, at [sandy@feedinglaramievalley.org](mailto:sandy@feedinglaramievalley.org). A resume may also be included but is not required. **Please use the email subject line: 2022 VISTA Summer Associate – KOTL.** Feel free to call Sandy at 307-223-4399 for more information.

**Application Deadline:** Deadline: For priority consideration, applications must be received no later than 11:00 p.m. Mountain Time, Friday, May 7, 2022.

Contact [sarah@feedinglaramievalley.org](mailto:sarah@feedinglaramievalley.org) for late submission availability.

Feeding Laramie Valley is committed to continuing to make diversity, equity, and inclusion part of everything we do – from how we serve the community and program participants, to how we build and support our workforce.