



Feeding Laramie Valley Job Description and Application Details 2022 AmeriCorps VISTA Shares Team Summer Associate Meaningful work for Sustainable Community Food, Health and Wellness

Position: Feeding Laramie Valley Shares Team Summer Associate

Application Deadline: For priority consideration, applications must be received no later than 11:00 p.m.

Mountain Time, Friday, May 7, 2022. Contact sarah@feedinglaramievalley.org for late submission availability.

Start and End Dates: June 13 – August 20, 2022 (Ability to commit to the entire 10-week season with some holiday, weekend, and/or evening work as required. There is occasional flexibility in the schedule with the supervisor's advance approval.)

Position Overview:

A Feeding Laramie Valley (FLV) Shares Team Summer Associate (SA) will serve as a community-based activist and advocate for group and individual efforts to promote local food security and equity in Albany County, Wyoming. The position will include a diverse mix of opportunities, including hands-on work in food production, community engagement during farmer's markets and Shares distribution, assistance with overall organizational operations, and various community food projects. Shares associates will be working in a diverse, professionally challenging and caring work environment, and will focus on increasing Albany county's equitable, healthy food access.

Essential Job Functions and Responsibilities: Field Crew member (80%)

- All aspects of fieldwork, including seeding, planting, weeding, trellising, harvesting, field prep, and maintenance of our 5 production spaces across Albany County.
- Be able to work independently but also as a team- a lot of tasks such as planting potatoes and thinning carrots will be a team effort- but we also do many projects in pairs - like putting watering, hoeing- or on your own- bunching kale, beets, etc. Our goal is to train summer associates, so they are confident enough in a task to be able to execute it independently.
- Assist in the Compost Program, which will include learning about compost, turning, and maintaining the community Compost bins and the farm compost site.
- Assist with record-keeping of garden processes for future reference. Record keeping will include, but not be limited to, watering, yields, fertilizer application, and pests.
- Expected to use care and consideration with the Feeding Laramie Valley Farm equipment, vehicles, and tools, including performing routine clean throughs, returning all items to their proper homes, and keeping a tidy workspace, greenhouse, shed, and garden area.
- Washing, sorting produce in preparation for Shares Distribution (process occurs 2 – 3 times/week).
- Attend meetings and training as arranged with the Food Production Coordinator and FLV Founder.
- Ability to regularly and safely lift to 50 lbs. with proper body mechanics.
- Ability to work outside and maintain a positive attitude in harsh weather conditions.
- The Feeding Laramie Valley Shares team members are expected to work independently at times and in a leadership capacity with volunteers.

Distribution and Community Engagement (20%)

- Help plan and implement the weekly distribution of grown, purchased, and donated produce to individuals experiencing food insecurity and participate in various public FLV events.
- Communicate with community members, Shares participants, and the public regularly.

- Assist in setting up and staffing the FLV booth at Farmers Markets each Thursday and Friday afternoon from mid-July through August. Tasks include:
 - Educate the public on Feeding Laramie Valley's Shares program and food production sites.
 - Enlist Farmers Market vendors to donate food at the end of the market.
- Weigh and recording food donations from vendors and the public.
- Participate in FLV-sponsored events and assist with community-based participatory research projects.
- Create a weekly personal narrative (and photo/art journal if desired) of the summer associate experience and submit to FLV Founder (this project will be subject to be shared with community on FLV promotional platforms).

Financial Stipend: Bi-weekly living allowance of about \$575.40, 35/hours work week for 10 weeks. Choice of an end-of-service education award of about \$1,374.60 that can be used for school payments or federal loans or cash stipend accrued at approximately \$345.00.

Summer Associates will also receive a weekly produce Shares bag filled with fresh produce, and are welcome to enjoy meals from the summer meals program on weekdays, at no charge.

Scheduling:

FLV Shares Summer Associate Hours

35/hours per week, including a 1-hour lunch every day. The actual schedule will change throughout the summer and will be determined at a later date. The ability to commit to a flexible work schedule will be necessary.

Additional Requirements:

All FLV staff, interns, and volunteers are subject to background checks. In addition, a copy of a current driver's license record will be required to drive on behalf of FLV. At this time, we have adopted mask-optional, and vaccination recommended guidelines for entry and program participation at all program sites and events. We continue to track COVID-19 activity and adjust prevention and management practices as is advisable to help promote the health and safety of our community.

Application:

Essay and interview required. If selected for an interview, two references are required.

Applicants are asked to write an essay of interest in the position, including experiences with community and other gardening work; and/or other experiences with social justice projects. In this essay, please describe why this position interests you, what relevant experience you may have, and why you would be a good fit for FLV. In addition, applicants may wish to include a statement on how they view this experience, enhancing their personal and professional goals. Farm experience is not necessary; this would be an excellent opportunity for an aspiring or beginning gardener or someone passionate, hardworking, and willing to try something challenging yet rewarding!

For More Information and to Apply:

Either [apply online through the Feeding Laramie Valley website jobs page](#), or please email the essay and complete contact information to the Food Production Coordinator, Sarah Gray-sarah@feedinglarmaievalley.org,



or contact us for alternative delivery methods. A resume may also be included but is not required. **Please use the email subject line: 2022 VISTA Summer Associate – Shares.**

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Feeding Laramie Valley is committed to continuing to make diversity, equity, and inclusion part of everything we do – from how we serve the community and program participants, to how we build and support our workforce.